

# Volunteer Application Form

Version: 1.7 Date: October 2021



The Royal Highland Education Trust  
Patron HRH The Princess Royal

Thank you for your interest in helping RHET. Volunteers are vital to our work and help us engage with many more young people.

Any time you can give to help is much appreciated. Please complete ALL sections of this form carefully.

## Personal Details

Title	First name
Middle Name	Surname
Address	Postcode
DOB	Mobile
Phone	Email

## Role Matching Information

Volunteer role which you are considering - please tick all applicable boxes. For further information on the roles we have available, please contact us via phone or email.

Volunteer Role	Description of Task
<b>Farm Visit Host</b>	Help us give young people the chance to visit a farm. We will help you with the risk assessment of your farm and make all necessary arrangements for these visits for you. You decide how many visits you would like to do. As a host you are not responsible for being in sole charge of the children on the visit. This responsibility lies with the teacher in charge. You are there to share your knowledge and engage the children. Visits generally last for no more than a couple of hours.
<b>Classroom Speaker</b>	If you like sharing what you know with the younger generation, this is the role for you. Classes particularly want to hear about your life and your farm but our speakers prepare and deliver talks on a pre-arranged topic relating to food, farming or the countryside within a classroom setting. We can help set you up through providing training and offer ongoing support. The classroom speaker is not responsible for being in sole charge of the children. This responsibility lies with the teacher in charge.
<b>Volunteer at Royal Highland Show</b>	Help us make a trip to the Highland Show a memorable one for children. This role involves helping with children's tours and children's activities in the Education Centre, as well as assisting the visiting public with enquiries.
<b>Event Volunteer</b>	Help us lead events like Food and Farming Days (day long sessions with many different sessions happening for school groups to rotate round) and assist with structured activities at agreed events. This is great fun and involves hands on opportunities.
<b>Committee Volunteer</b>	The principal role of a committee member is to support the work of the Countryside Initiative. This involves attending committee meetings throughout the year and also involves assisting with education events such as stewarding at Food and Farming Days and possibly contributing to fundraisers for the Initiative.
<b>Fundraiser</b>	Help us find the funding we need at a local level to ensure RHET can continue to deliver farm visits, events and talks for children.

## Preferred Location of Role

Please tick all that apply.

Angus	Forth Valley	Ayrshire & Arran
Highland	Clyde	Lothian
Dumbarton, Lomond & Renfrew	Perth & Kinross	Dumfries & Galloway
Aberdeen, Aberdeenshire & Moray (RNCI)	Fife	Scottish Borders

## \*For Farm Visit Hosts Only

Type of farm (please tick all that apply).

Arable	Forestry	Pigs	Diversified Farm Business
Beef	Fruit/Veg	Poultry	Involvement with Environmental Schemes
Dairy	Game	Renewables	Other (please specify):
Fish Farming	Organic	Sheep	

**Briefly tell us why you are interested in getting involved with RHET:**

**What skills and experience can you offer? Please tick all that apply.**

Agricultural knowledge	Food knowledge	Countryside knowledge
Public Speaking	Fundraising	Specialist knowledge (eg. vet, mechanic)
Other (please specify):		

**Next of kin details** (for contact in the case of an emergency)

Full name

Address

Postcode

Phone

Mobile

Relationship to you

## Recommendation

Please provide the contact information for an individual (not a family member) who would be able to support your application:

Full name

Email

Phone

Relationship to you

## PVG Checks

In accordance with the Scottish Government Code of Practice for registered persons and other recipients of disclosure information, if anyone is "teaching, educating or instructing" then this is classed as regulated work. If someone is carrying out regulated work then a PVG (Protecting Vulnerable Groups) check is recommended as best practice. If you are volunteering in a regulated role, we will ask you to complete a PVG form. Please tick the appropriate box below:

I have had a PVG undertaken by another organisation working with children  Never PVG checked

I have been provided with a PVG form  Yes  No

## Rehabilitation of Offenders Act (1974) (Exemption Order 1975)

There is a pre-established period of time after which a person is classed as rehabilitated and their conviction is 'spent'. As your role may involve supporting vulnerable groups, it is necessary under the above order to ask the following:

Have you ever been convicted of a criminal offence? Yes      No

If yes, please give brief details:

I understand that under the provisions of the above Act I am required to reveal any convictions I have incurred:

Signed:

Date:

## Volunteer Policy

The Royal Highland Education Trust (RHET) works principally with farmers to enable Scotland's young people to learn about food, farming and the countryside through customised resources and a flexible programme of experiential learning activities.

We also work with other partners to deliver world class learning opportunities for all of Scotland's young people aged 3 to 18 about, in and through the Scottish agricultural environment. These learning opportunities focus on farming and food production, outdoor learning for all, countryside (including forestry and estate management and environmental awareness).

It is RHET's policy to appoint the most suitable volunteers and to provide equality of opportunity at all times. We do not discriminate against people because of their age, sex, marital status, ethnic origin, nationality, sexual orientation, trans-status, political beliefs, adaptable needs or religion.

## Newsletter Opt-In

If you would like to keep up to date with what is happening locally, many areas produce an e-newsletter. If you would like to receive this, please tick here:      You can unsubscribe at any time.

## Staying in Touch

By completing this form you agree to your details being held by RHET in accordance with the Data Protection Act 1998 and being used to contact you with information relevant to your role with us.

We'd also like to keep you informed about our other work and activities. Please tick as appropriate below.

Yes, I would like to hear about RHET's other work

No, I would prefer not to hear about RHET's other work

## Declaration

I agree to abide by RHET values and guidelines during my time as a volunteer. I consent to the details I have supplied being held for administration purposes. I understand that my details will never be passed to a third party. Any work I undertake as a volunteer remains the property of RHET.

Full Name (print):

Signature:

Date:

Please return this form to:

**RHASS, FREEPOST SC07115**  
**Royal Highland Centre, Ingliston**  
**Edinburgh, EH28 8NB**

All data collected is held centrally and used to keep you up to date with what RHET is doing in your area. The information is shared with the RHET Countryside Initiatives throughout Scotland who are all under the RHET umbrella. Your data is not shared with any third parties.